

**Associate Position for Retired Executive (E6-E7) Level for Finance
Department**

Job Description:

Facilitate and ensure timely vendor Payment and related works in SAP environment.

Required Qualification:

At least B.com/ICWAI(Inter)/CA(Inter), preference to master's degree holder

Required Experience Profile:

The candidate should have retired at pay scale of E6-E7 position from Schedule A Public Sector Undertakings, preferably NTPC Limited or its group companies. The candidate should have experience in the field of finance & accounts involving vendor payments (preferably), books & accounts, treasury.

The candidate should have a minimum of 30 years working experience and 10 years exposure in SAP and e-office system. The candidate should be conversant with word, power point, excel, etc.

Other Criteria: At least 01 outstanding rating in last three years excluding in year of superannuation.

Period of Engagement: For a period of 01 year

Upper Age Limit: 64 as on last date of submission of application.

Applicants are required to submit their biodata including, DOB, Qualifications, designation/grade/level wise experience details with period of experience and name(s) of Organisation/department etc in the enclosed Format (Annex – A) through email mentioning subject as “Retired Associate for Finance Department: 35/25” at ngelcareers@ntpc.co.in.

No. of positions: 02

Location: Greater Noida.

Remarks: The no. of positions and locations are tentative and are subject to increase/ decrease/ change as per requirement.

Last date of application 25.08.2025